



ST SAVIOUR'S GUILDFORD
Children's Ministry Team Job Description and Person Specification
CHILDREN'S MINISTRY TEAM LEADER – HOPPERS (aged 1- 3)

VISION

- To build a diverse, multigenerational church community that **equips** everyone for whole life discipleship, **invests** in emerging generations and **transforms** our town in the power of Jesus
- Our vision is to help children, and their families, experience the love of God and grow in faith by creating safe, welcoming, and fun spaces where they can learn to follow Jesus. We are committed to investing in the next generation, nurturing a lifelong relationship with Jesus through Bible teaching, worship, friendship, and play. Alongside our regular children's groups, we run community events such as holiday clubs, family craft days, and seasonal celebration services, providing opportunities for families to connect, experience church, and hear the good news of Jesus. As part of the wider church, we want to share the hope of Jesus with families in our parish and beyond, playing our part in transforming our community in Guildford. As a team, we support one another in our faith, develop our gifts, and build strong relationships that reflect the heart of the church.

SAFEGUARDING

Safeguarding is at the heart of everything we do at St Saviour's. As a church family we want everyone, both adults and children, to feel and to know they are safe as they take part in the life of the church. Safeguarding is the responsibility of everyone in the church. We are all committed to safeguarding and promoting the welfare of children, young people and vulnerable adults.

St Saviour's PCC has adopted the Church of England's Safeguarding Policy, 'Promoting a Safer Church' as the basis of its safeguarding policies and procedures. All applicants for employed or voluntary roles working with children, young people and vulnerable adults are subject to safer recruitment protocols including relevant pre appointment checks. This will include a satisfactory enhanced DBS check. Successful applicants are also required to ensure their safeguarding training is kept up to date.

LEADERSHIP

The Under 18's Team Lead is Tom Garner and Hannah Clark is the Children's Ministry Pastor. Children's Ministry Team Leaders report to Hannah under Tom's overall leadership and direction.

JOB DESCRIPTION – HOPPERS TEAM LEADER

- To set a culture and ethos for Hoppers consistent with the vision of St Saviour's Children's Ministry – where babies and children experience love, know they are safe, have fun and can hear and respond to the gospel.
- To ensure that St Saviour's safeguarding policies and procedures are followed at all times and team members know what to do if they are concerned about a child or the behaviour of an adult
- To be familiar with the latest version of St Saviour's General Master Risk Assessment for Children Youth and Trekkers Sunday and mid week groups and any additional appendices for one off events, St



Saviour's fire safety and evacuation procedures, where to find first aid equipment and what to do in case of an emergency

- To ensure a safe environment for babies and very young children including the availability of age appropriate activities and to implement St Saviour's policies on the provision of food and drink, nappy changing and toileting
- To manage children's behaviour in ways consistent with the vision of the ministry and St Saviour's safeguarding policies
- To the extent that a teaching plan is used, to use programmes and resources agreed with the Children's Ministry Leadership Team and to plan the delivery of sessions
- To lead Hoppers' sessions on an agreed rota, co-ordinating the timetable, volunteers and resources so that sessions run smoothly and babies and children have fun
- To lead a team of volunteers, delegating agreed tasks and communicating with the team as appropriate
- To build appropriate relationships with babies and children, listening carefully to them, and where appropriate, talking to them about the Christian gospel
- To feedback to the Children's Ministry staff team on how sessions have gone, issues of concern or ideas for development
- To pray for the ministry, the babies and children and members of the team

PERSON SPECIFICATION – HOPPERS TEAM LEADER

- To be a disciple of Jesus Christ, rooted in prayer and sensitive to the Holy Spirit's leading
- Part of being a Christian leader is modelling a lifestyle that is reflective of being a disciple of Jesus and is in keeping with the values and teaching of the church you lead in. Hence, we expect those in significant positions of responsibility at St Saviour's to respect and endeavour to uphold the values and teaching of St Saviour's and the wider Anglican church in their conduct, and also to be sensitive to other people's perception of their lives. Please speak to a member of the leadership team if you have questions or concerns about this.
- To have previous experience of working with babies and children – in a church, family or professional context – and to be confident in, and enjoy, leading activities with groups of children
- To be committed to working safely with children in line with St Saviour's safeguarding policies and procedures and recognised good practice for children in this age group
- Ideally, to be able to offer specific skills in leading appropriate games, craft activities or teaching sessions
- To be confident in organising and leading a small team of volunteer helpers
- To be a safe, calm, encouraging and non-judgmental presence to the children, their parents/carers and other team members
- To bring a flexible attitude, open to encounters with God, and listening well to children and their families
- To be a team player, communicating effectively with other volunteers and with the Children's Ministry staff team
- To be able to offer a regular time commitment to the role in line with an agreed timetable



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