



## ST SAVIOUR'S GUILDFORD

### Children's Ministry Team Job Description and Person Specification

#### CHILDREN'S MINISTRY TEAM MEMBER - Thursday Babies and Toddlers Group (aged 0-4)

##### VISION

To build a diverse, multigenerational church community that **equips** everyone for whole life discipleship, **invests** in emerging generations and **transforms** our town in the power of Jesus

The vision of our Children's Ministry Team is to love and support children and their families to help them experience the love of God. We do this by creating a safe and fun environment at children's groups and reaching into the community, giving opportunities for children and families to hear and respond to the gospel. As a team, we are committed to supporting each other's faith journeys, growing our gifts and meeting together to build community in the team and church.

##### SAFEGUARDING

Safeguarding is at the heart of everything we do at St Saviour's. As a church family we want everyone, both adults and children, to feel and to know they are safe as they take part in the life of the church. Safeguarding is the responsibility of everyone in the church. We are all committed to safeguarding and promoting the welfare of children, young people and vulnerable adults.

St Saviour's PCC has adopted the Church of England's Safeguarding Policy, 'Promoting a Safer Church' as the basis of its safeguarding policies and procedures. All applicants for employed or voluntary roles working with children, young people and vulnerable adults are subject to safer recruitment protocols including relevant pre appointment checks. This will include a satisfactory enhanced DBS check. Successful applicants are also required to ensure their safeguarding training is kept up to date.

##### LEADERSHIP

The Under 18's Team Lead is Tom Garner and Hannah Clark is the Children's Ministry Pastor. Children's Ministry Team report to Hannah under Tom's overall leadership and direction.

##### JOB DESCRIPTION – TODDLERS TEAM MEMBER

- To set a culture and ethos for Toddlers and the Baby room consistent with the vision of St Saviour's Children's Ministry – where babies, children and their families experience love and acceptance know they are safe, have fun and can hear and respond to the gospel.
- To ensure that St Saviour's safeguarding policies and procedures are followed at all times and team members know what to do if they are concerned about a child or the behaviour of an adult
- To be familiar with St Saviour's fire safety and evacuation procedures, where to find first aid equipment and what to do in case of an emergency
- To ensure a safe environment for babies and very young children including the availability of age appropriate toys and activities and to implement St Saviour's policies on the provision of food and



drink, nappy changing and toileting (at the Babies and Toddlers Group parents are responsible for nappy changing and their child's toileting needs)

- To maintain a close eye on any potential hazards – eg slips, trips, hot drinks, falls, doors – and take immediate action to address or mitigate any observable risk
- To manage children's (and, if necessary, adults') behaviour in ways consistent with the vision of the ministry and St Saviour's safeguarding policies
- To attend and support the Toddlers sessions so they run smoothly, the babies and children have fun and the families enjoy the company of other parents/carers and the team members
- To build appropriate relationships with the families listening carefully to them, and offering support where appropriate
- To feedback to the Children's Ministry staff team on how sessions have gone, issues of concern or ideas for development
- To pray for the ministry, the babies, children and families and members of the team

#### **PERSON SPECIFICATION – TODDLERS TEAM MEMBER**

- To be a disciple of Jesus Christ, rooted in prayer and sensitive to the Holy Spirit's leading
- Part of serving in a church is modelling a lifestyle that is reflective of being a disciple of Jesus and respects the values and teaching of the church you serve in. This is our expectation for those who serve at St Saviour's. Please speak to a member of the leadership team if you have questions or concerns about this.
- To have previous experience of working with babies and children – in a church, family or professional context – and to be confident in, and enjoy, participating in activities with babies, children and their families
- To be committed to working safely with children in line with St Saviour's safeguarding policies and procedures and recognised good practice for children in this age group
- To be a safe, calm, encouraging and non-judgmental presence to the children, their parents/carers and other team members
- To bring a flexible attitude, open to encounters with God, and listening well to children and their families
- To be a team player, communicating effectively with other volunteers and with the Children's Ministry staff team
- To be able to offer a regular time commitment to the role in line with an agreed rota - 2 to 2 ½ hours each Thursday morning during term time plus occasional additional lunches and socials.

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